



## SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting:

Engineering & Public Works / Roadway Production Division  
Department/Division \_\_\_\_\_

Small Paving and Minor Continuing Services Construction Contract  
2025056

Project Name/Number \_\_\_\_\_

Holly B. Knight  
Contract Manager \_\_\_\_\_

561-684-4150 / hknight@pbc.gov  
Phone/ E-mail \_\_\_\_\_

FALL 2025  
Estimated Date of Advertising \_\_\_\_\_ Estimated Dollar Value of Project \$3,000,000. \_\_\_\_\_

IFB - Invitation for Construction Bid  
Type of Solicitation \_\_\_\_\_

### DEPARTMENT/DIVISION/OFFICE

### SIGNATURE AND DATE

Originating Department/Division

Kathleen O. Jurek 7/8/25

Department/Division Director

M. Rice 7/9/25

OEBO

Angelina 8.1.2025

Goal Setting Committee Chairperson

\_\_\_\_\_

## Solicitation Review and API Recommendation

Department/Division Engineering and Public Works  
Project Name/Number Small Paving & Minor Continuing Services Construction Contract  
Contract Manager Holly Knight, P.E., Contracts Manager  
Phone/e-Mail 561-684-4150  
Estimated Date of Advertising FALL 2025 Estimated Dollar Value of Project \$3,000,000.  
Type of Solicitation IFB - Construction Bid

The following steps have been taken in the review of the scope of services and terms:

### EARLY/FORMAL REVIEW\*

☐

A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.

☐

Special contract requirements are included due to the following:

☐

This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.

☐

This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

- ☐ The following opportunities have been combined to increase the competition among S/M/WBE firms:

- ☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- ☒ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☒ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☐ Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- ☒ Complete Goal Setting form with backup documentation.
- ☐ The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☒ Forward to the OEBO for review.
- ☐ If the OEBO agrees, submit to the Purchasing or Originating Department.
- ☐ If the OEBO disagrees, change and submit to Purchasing or Originating Department.

**MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.

# GOAL SETTING\*

## Project Summary Worksheet Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE:

SOLICITATION NAME: Small Paving and Minor Continuing Services Construction Contract

PROJECT No. 2025056

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

SCOPE OF PROJECT:

Three (3) year continuing services construction contract for small paving and minor construction projects on a work order basis as needed throughout the County.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91223	Construction, General (Backfill Services, Digging, Ditching,	\$ 150,000.00	5.00%
91382	Maintenance and Repair, Sidewalk and Driveway (Including Rem	\$ 150,000.00	5.00%
91347	Construction, Sidewalk and Driveway (Includes Pedestrian and	\$ 750,000.00	25.00%
91350	Construction, Street (Major and Residential)(Includes Recons	\$ 300,000.00	10.00%
91389	Maintenance and Repair, Utility/Underground Projects	\$ 150,000.00	5.00%
91396	Paving/Resurfacing, Street (Major and Residential)	\$ 1,500,000.00	50.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$3,000,000.00	100.00%

### AVAILABILITY

				RACE/ETHNICITY						TOTAL FIRM	PERCENT OF WORK
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SBE		
91223	12								76	88	5.00%
91382	18								38	56	5.00%
91347	15								85	100	25.00%
91350	8								34	42	10.00%
91389	15								35	50	5.00%
91396	10								32	42	50.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
Total	78								300	378	100.00%

### COMMODITY AVAILABILITY

										WEIGHT	
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE		
91223	0.00682								0.04318		0.050
91382	0.01607								0.03393		0.050
91347	0.03750								0.21250		0.250
91350	0.01905								0.08095		0.100
91389	0.01500								0.03500		0.050
91396	0.11905								0.38095		0.500
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
TOTAL	0.21348								0.78652		
X 1	21.35%								78.65%		

**GOAL SETTING\***  
**Project Summary Worksheet**  
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE:

SOLICITATION NAME: Small Paving and Minor Continuing Services Construction Contract

PROJECT No. 2025056

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

AVAILABLE APIs:

**SBE Subcontracting (15%)**

DEPARTMENT RECOMMENDED API:

**SBE Subcontracting (15%)**

Holly B. Knight, P.E.

DEPARTMENT REPRESENTATIVE NAME

DEPARTMENT REPRESENTATIVE SIGNATURE

7/7/25

OEBO RECOMMENDED API:

**SBE Subcontracting 20% min. mandatory**

Angela Smith

8.1.2025

OEBO REVIEWER NAME

OEBO REVIEWER SIGNATURE

8.1.2025

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference:

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE:

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE